

MINUTES

Kyrene de la Colina PTO

Executive Board Meeting

October 2, 2018

3:00 to 4:30 p.m.

Meeting called by Christian Becker

Attendees: Christian Becker, President – Gina B, Vice President -- Jessica Workman, Treasurer --Becky Bracken, Secretary – Amy Mathis, Advisory Board – Marcella Alvarez, Advisory Board – Kevin McDonald, Teacher Advisor – Kelley Brunner, Principal -- Maria Martinez, Advisory -- Board Leslie Wilkerson, Advisory Board -- Jessica Workman, Treasurer

Absent: Kim Hartwell, Advisory Board

- 3:00-3:15 **Budget Reporting Requirements:** (Jessica Workman) The Kyrene district has announced new rules for oversight, requiring financial disclosure documents and formal, written requests for events.
- 3:15-3:20 **Change Fund Motion:** (Jessica Workman): A motion was introduced, seconded and unanimously approved for the creation of a “Change Fund” in the budget for reimbursement of expenses.
- 3:20-3:30 **Multi-Cultural Event:** (Christian Becker) A Multi-Cultural event has been added to the events schedule for Dec. 7. A motion was introduced, and approved unanimously, to earmark \$500 to fund the event. The committee, chaired by Christian, will start looking for input and volunteers.
- 3:30-4:00 **Harvest Festival** (Gina B.) Planning is in final stages. Looking for volunteers to run pumpkin decorating contest, contact Gina for more details. So far costs total \$570 for: petting zoo, Radical Reptiles, rental for popcorn/cotton candy machines, etc. Amy volunteered to work on getting hay bales donated and delivered to the event. No photo booth this year, will be replaced by backdrop for selfies and photos. DJ was too expensive this year and instead, Becky said she would put together a playlist to be played on the district’s Bose system. Food vendors committed include: Taco Santo, Indian Fry Bread and Zzeeks Pizza. Volunteers interested in set-up should show up on campus at 4:45 the day of event. This year, ticket sales will be done ahead of time to avoid lines at the event.

