

# 2015-2016 Executive PTO Meeting

# MINUTES

Date: October 14, 2015

Time: 3:45; Library

Attendees: Janice Osieja, Jill Rees, Joan Roth, Kelley Brunner, Tammy Thaete, Susan Fraioli, Janet Schwertley Arlen Sykes,

Absent: Stephanie Fierro, Heather Smith



<p><b>Review from 9-10-15 minutes</b></p> <p>Joan briefly reviewed the minutes from 9-10-15.</p> <p>Jill purchased the Non Fiction Books for Kindergarten. Because of shipping costs total price was over by \$24. Group agreed that was ok.</p> <p>Although Jill has attempted to hire a CPA, she has been unable to find one. Mrs. Thaete is going to speak with her neighbor to see if this is something she would do.</p> <p>RO System has been installed and teachers are very thankful. Jill showed us 2 written thank you notes from teachers showing their appreciation.</p> <p>Janet has not shifted over the email responsibility to Janice but will meet with Janice to show her how it is done in case she needs to handle/work on it.</p>	Joan Roth
<p><b>Kindergarten Liaison Position Review/Name Change</b></p> <p>Susan is questioning whether or not her position should be changed to an advisory position as what she is currently doing now is the same as the other grade level liaisons but she has voting power.</p> <p>Because the group is unsure as to what the kindergarten teachers want, Susan will speak to the teachers to see if they feel the Kindergarten Liaison position is needed. She will then bring this information back to the November 12<sup>th</sup> Executive Board Meeting. If a vote is needed by the General Meeting Group, we can do that on November 16<sup>th</sup> which is our next Colina Community Meeting.</p> <p>Joan has added this to the 11/12 agenda.</p>	Susan Fraioli Kindergarten Liaison
<p><b>Budget</b></p> <p>Jill briefly discussed the budget. Direct Donations are up to \$2,931.95.</p> <p>We have not received a check from Mellow Mushroom. Joan will contact them to see when we should expect it.</p> <p>Jill received notification that the IRS has received our information but they have not yet reviewed it.</p>	Jill Rees

<p><b>Direct Donations / Read-a-thon</b></p> <p>The Board briefly reviewed the donations received for our current fundraiser. We are trying to come up with other ideas to bring in donations.</p> <p>Joan mentioned that maybe the school demographics have changed which has caused the donations to decrease. Joan has also heard comments that some of these events were disrespectful to the Principals. Neither Mrs. Brunner nor Mrs. Thaete feel that way and thought these events were fun for the kids.</p> <p>The Board agreed that our next event, “The Dunk Tank”, will happen at our Harvest Festival on October 30<sup>th</sup> from 6-8. Students can nominate parents, friends/family or dunk Mrs. Brunner and/or Mrs. Thaete. Mrs. Brunner will put up a sign up sheet for teachers in case any of them want to be dunked.</p> <p>Mrs. Brunner and Mrs. Thaete both discussed Read-a-thons as a fundraiser.</p> <p>This can be done a couple of different ways.</p> <p>One would be to pick a day for the kids to read all day at school and for every minute they read they would collect donations.</p> <p>Another way would be to pick several days that the children have to read whether it be at home, classroom or library and for every minute they read they collect donations.</p> <p>Mariposa hosted a read-a-thon and raised somewhere between \$10,000-\$13,000. They provided each student with a rule sheet, sponsor form and reading log. There were tiered levels of prizes from just reading to highest donations brought in.</p> <p>The Board liked this idea but though it should be tabled until the 2016-2017 school year.</p>	<p>Janet Schwertley Mrs. Brunner</p>
<p><b>Book Fair</b></p> <p>Book Fair is scheduled for October 26<sup>th</sup> to October 30<sup>th</sup>.</p> <p>We are hoping to get volunteers for the following time frames: 7-15 am – 7:40 am, 10:30 am – 12:30 am and 2:35 pm – 3 pm. Book Fair is also open during Harvest Festival.</p> <p>If we do not receive volunteers book fair will be closed during that specific time.</p> <p>Janice agreed to handle the 10:30-12:30 time frame each day.</p> <p>Jill will send out an email with a sign up genius asking for volunteers.</p> <p>Books will be delivered the 23<sup>rd</sup> for set up and take down will be the 30<sup>th</sup> after</p>	<p>Jill Rees</p>

<p>the Harvest Festival.</p>	
<p><b>Corporate Matching</b></p> <p>Jill presented us with a list of companies that participate in corporate matching. Janet will email this list to parents letting them know if they work for one of these companies and donate money or their time, their employer will possibly match their donation. Some of these companies even pay their employees to donate their time.</p>	<p>Jill Rees</p>
<p><b>Fall Harvest Festival</b></p> <p>Janet is working on the coordination of the Fall Harvest Festival. She has had some parents sign up to coordinate an activity. Festival will be both inside and outside. We will have a DJ, cake walk and pumpkin walk. Janet will look at renting 2 lights for this event.</p> <p>Mr. Sykes asked how the student council can participate and help. Janet is hoping they can help with possibly selling drinks/food along with set up and take down.</p> <p>Janet is looking at possibly doing pizza or food trucks for food.</p> <p>Janet is speaking with the Pumpkin Patch located at Chandler Blvd. and 51<sup>st</sup> street regarding a discount for our parents who plan on purchasing a pumpkin for the pumpkin walk. Pumpkins for our parents will be under \$3.</p> <p>Janet will meet with Ms. McCleve to determine needs and location of choir for this event.</p>	<p>Janet Schwertley Mrs. Brunner</p>
<p><b>Watch Dogs</b></p> <p>Mrs. Brunner joined the Watch Dog dads at a planning meeting at Florencia's. They would like to organize a fundraising initiative/event at Amazing Jakes on Baseline and Gilbert on November 10<sup>th</sup>. Proceeds earned would be given to the Colina PTO and to the Watch Dogs. Because this is a day before a school holiday we thought this would be a fun idea.</p> <p>Joan does not have a restaurant planned for March 23<sup>rd</sup> Family Dinner Night. She is hoping to set something up with Firehouse Subs and Baskin Robbins but has offered this date to the Watch Dogs. Mrs. Brunner will let them know.</p>	<p>Mrs. Brunner</p>