

**Meeting Minutes**



*Kyrene de la Colina PTO*

Home of the Colina Coyotes

**Executive Board Meeting**

January 8, 2019

3:00pm – 4:30pm

Meeting called by Christian Becker

<b>Attendees:</b>	Christian Becker, President   Gina B., Vice President     Jessica Workman, Treasurer   Leslie Miller, Advisory Member   Marcella Alvarez, Advisory Member   Maria Martinez, Advisory Member   Kim Hartwell, Advisory Member   Kevin McDonald, Teacher Liaison   Kelley Brunner, Principal
<b>Absents:</b>	Amy Mathis, Advisor Member   Becky Bracken, Secretary

<b>3:00pm – 3:10pm Welcome back</b>	Christian Becker
<p><b>3:10-3:20 Financials</b></p> <ul style="list-style-type: none"> <li>• Read-A-Thon generated right around \$5,000.00. While this is a little under what we budgeted for, this is a great amount. The event did not have a chair until very late and this effected the outcome. Christian stated that she is going to advocate for a chair to be identified and start working on this event plan before the school year ends this year or we should not even budget for it next year. We are planning to do this event at the beginning of the year, so a person needs to be in place before this year ends. Mr. McDonald proposed, as a backup plan, that we collect donations for Turkey Trot (a pledge/donation system) IF we are not able to do Read-A-Thon.</li> <li>• We received a check from Fry's for \$632.00.</li> <li>• We have not received a check from Firehouse Subs yet. Christian is going to give it to the end of this week and then call the manager again.</li> <li>• We received a letter from the IRS. The previous PTO Treasurer started a process last year, and brought Jessica into the process, to get our 501-status reclassified. Under the prior status, we were not identified as a public charity. That has been changed and we are now a 501(C)(3) public charity! We can now apply to Amazon Smile to be an organization people can identify as receiving a donation every time they purchase through Amazon Smile. Christian is going to work on that this week and keep the group posted. Once it</li> </ul>	Jessica Workman

<p>is confirmed, we will send a flyer home to all staff and students with the announcement and instructions on how it works, etc.</p>	
<p><b>3:20-3:35 Pack-A-Palooza plan/update</b></p> <ul style="list-style-type: none"> <li>• The first committee meeting is being held tonight (January 8<sup>th</sup>). The committee is made up of: Christian Becker (Chair), Maria Martinez, Marcella Alvarez, Kathy Hains, Ally Hitzeman, Monica Thoresen and Alison Moser.</li> <li>• Christian booked the inflatables today and the cost is around \$1,600.00. That could change as things may be added or deleted over the next two months.</li> <li>• She plans to keep inflatables on the pavement this year instead of up on the fields.</li> <li>• There will be more to report in our February meeting as the committee will have had a least two meetings by then and much more work will be done.</li> </ul>	<p>Christian Becker</p>
<p><b>3:35-3:40 Family Dance Plan/update</b></p> <ul style="list-style-type: none"> <li>• Laura Wintemute and Susan Fraioli are planning the event.</li> <li>• A plan has been developed and should be submitted to this board soon. Laura and Susan are meeting in room 29 on Wednesday, January 9<sup>th</sup> to take inventory on decorations and bowls for the candy bar. Plan will be finalized then and submitted to Christian for board approval.</li> <li>• Even though the plan is not final, the two are estimating the cost will be less than \$700.00 – which is \$300.00 under budget!</li> </ul>	<p>Christian Becker</p>
<p><b>3:40-3:50 Job Fair / Colina Networking</b></p> <ul style="list-style-type: none"> <li>• Last month Christian proposed having an event that would showcase the variety of occupations represented at Colina. It would allow our families to set up a table for other families and community members to talk to them about their business. This would hopefully set up a large networking opportunity for all our families.</li> <li>• Christian proposed today that we do not hold the event until the fall. With everything already on the calendar and maybe not having the time to properly plan this event, the board agreed to wait until fall. So, for now, this event is on hold and we will discuss moving forward with it as we get closer to the end of this school year.</li> </ul>	<p>Christian Becker</p>
<p><b>3:50-4:00 Plans for next year</b></p> <ul style="list-style-type: none"> <li>• Christian wanted to make sure everyone started to think about their plans for next year. While we do not have to start planning yet, we will need to start filling any vacancies we have for next year, in March. The plan is for everyone to have a decision by our March meeting so that we can post vacancies.</li> </ul>	<p>Christian Becker</p>
<p><b>4:00-4:10 Principal Updates</b></p> <ul style="list-style-type: none"> <li>• Mrs. Brunner didn't have any reports. We did end up talking about the grant that Mrs. Ullmann received from the Kyrene Foundation for wireless headphones for the kindergarten classes.</li> </ul>	<p>Mrs. Brunner</p>

<ul style="list-style-type: none"><li>• We talked about the bell schedule survey the district sent out in November. It was reported by the district that the results were pretty well split 1/3, 1/3, 1/3 – some were a little higher, but they all received fairly close to 1/3 of the votes. The district is still working on this issue and will continue to keep the community updated on what they are proposing / working on regarding bell schedules.</li></ul>	
<p>Meeting was adjourned at 3:50 pm. <b>Next meeting is scheduled on February 12<sup>th</sup>, 3:00-4:30 pm.</b></p>	