

# Executive Board Meeting Minutes

Date: November 1, 2016

Time: 3 pm, Rm 46

Attendees: Christian Becker, Susan Fraioli, Lisa Ablen, Heather Smith, Laura Wintemute, Janet Schwertly

Absent: Leslie Miller, Kelley Brunner



5 minutes	<p><b>Budget</b></p> <p>Susan Fraioli has been spending hours at Wells Fargo looking into account options to minimize penalty fees. She has also received information about other banks and account options. Because of her time spent on this, the budget was not prepared for review. She will update the board later.</p>	Susan Fraioli, Treasurer
10 minutes	<p><b>Mr. Lewis memorial</b></p> <p>Will discuss at next meeting since Kelley was not present.</p>	Christian Becker, Co-President
5 minutes	<p><b>Basket Auction update</b></p> <p>First committee meeting will be 11/2 at 9am. 6 parents have expressed interest in being a part of the Basket Auction committee. This is the planning committee and not the committee of parents interested in planning classroom baskets. That committee will meet at a later time.</p> <p>Christian ran the raffle concept through an attorney and PTO's are allowed to raffle items. Christian feels that based on the amount of parent interest, we will have a strong committee.</p>	Christian Becker, Co-President
5 minutes	<p><b>Talent Show vote</b></p> <p>Board discussed voting to cancel the talent show, originally scheduled May 3, 10, 17 and 19 (try outs, practices and show).</p> <p>Decision was made to table to the decision for now. We will communicate with the community to let them know event will be cancelled if a volunteer does not sign up to chair the event. Vote will be held by board in December via email if cancellation is necessary.</p>	Susan Fraioli, Treasurer

5 minutes	<p><b>Book Fair</b></p> <p>The 2016 Book Fair raised a total of about \$5,300, which equals 25% cash proceeds. The success of this event was largely in part to the amount of volunteers who signed up to work the fair. The board also expressed positive comments about the amount of signage.</p> <p>The board held a discussion of book fair dates for 2017. The benefit of moving to the spring would be the ability to get the third register. This helps to ensure children are not late to class. Decision to keep the event during the week of Harvest Festival as this has proven to be a successful time for the book fair.</p>	Laura Wintemute, Secretary
15 minutes	<p><b>Read-A-Thon</b></p> <p>Janet brought forms to be previewed by board. Members suggested editing changes and asked questions. Goal is to raise \$20,000 from this event. There will be a kick off assembly on Monday, November 7<sup>th</sup> in the morning. Kelley will re-send all the information out to the teachers.</p>	Janet Schwertley, Co-Vice President
5 minutes	<p><b>Wrestlemania</b></p> <p>Member would like to discuss joining with Centennial in their Wrestlemania event in January. Families would purchase tickets depending on which school their child went to. The company pays for the printing costs. There would be no other costs for Colina as Centennial is hosting the event. Colina would only be in a supporting role for this event. Cannot hold vote on this as Kelley is not present, and Centennial has not committed to co-host this event for us. The suggestion is that profits would be made from ticket sales as well as food sales.</p>	Advisory Member
5 minutes	<p><b>Childcare at meetings</b></p> <p>Two years ago, it was voted down to pay for childcare or food for meetings. It is important that we adhere to previous decisions. The board is still looking for volunteers for childcare at this event, but will vote over email if a volunteer is not found.</p>	Susan Fraioli, Treasurer
5 minutes	<p><b>November Community Meeting</b></p> <p>Dr. Vesley will be speaking at this event. Flyers will be sent home</p>	Christian Becker, Co-President

	Agenda items for this meeting: budget, going over surveys, volunteers for Talent Show and Father Daughter Dance.	
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