

2014-2015 Executive PTO Meeting

MINUTES

Date: March 19, 2015

Time: 3:45; Conference Room

Attendees: Kristie Allen, Norene Goldstone, Janice Osieja, Jill Rees, Joan Roth, Janet Schwertley, Heather Smith, Kelley Brunner, Arlen Sykes

Absent: Tammy Thaete



Brief Review Of February Minutes

Kristie Allen
President

Kristie did a brief over view of February minutes.

Janet is continuing to work on Committee Binders.

Teachers did not provide proposals to Mrs. Brunner for Grade Level Grants. This is new to teachers and PTO Board will have to decide if we will put this in the 2015-2016 budget. Janet questioned if this grant money could go towards a Discovery Room. Mrs. Brunner explained that the Discovery Room is a Science room filled with all sorts of science type equipment for children to explore and learn during lunch period. "Cielo Marni" wrote the grant on Colina's behalf. Mrs. Brunner is anticipating the grant will be approved. Joan suggested the teacher grant money be used towards the purchase of several i-pads. The group thought this was a good idea but Mrs. Brunner will need to speak with the Director of Technology to see if this is possible.

Miss Smith is going to work with teachers to put a plan together for Print Shop Funds.

Joan brought up the retirement of a couple of teachers and if the school does anything for them. Mrs. Brunner said we will have a Giving Tree painted on a wall and when a teacher retires they will earn a "leaf" with their name on it. They will also do a reception at the school and she would love for the PTO to help/assist.

WATCH D.O.G.S Feedback

Kelley Brunner
Principal

Mrs. Brunner has a survey that she asks our Watch D.O.G. dads to complete. 11 thus far have completed one.

Results:

They would recommend this program to other dads.

It is a positive experience.

It has been rewarding to help the kids, see their smiles and high fives.

Most of the dads were recruited during the initial launch event, the Dads & Donuts event, 2 recruited from other dads and 1 from the request of their

<p>child. Need to get more dads involved. Spread the word, improve involvement.</p> <p>Joan suggested having Todd attend the Spinato's Family Dinner night to approach dads at event to try and get them signed up. Janet will contact Todd to ask him his thoughts on this.</p>	
<p>Ideas – changes for next year that are cost effective</p> <p>Janice would like the PTO to use the school laminator. She feels this will allow the PTO and Committee chairs to re-use items from event to event.</p> <p>Janet suggested that this be one of the board member's job or have a couple of the members trained. She advised the group that we can also use the resource room at the Kyrene District office.</p> <p>Mrs. Brunner approved Janice's request for training a few members of the board on the laminating machine.</p> <p>Janice also suggested getting volunteers to do lunch duty inside the cafeteria. This is something she is willing to do if other volunteers can be recruited.</p> <p>Joan suggested that teachers make a request for this sort of volunteer at meet the teacher and curriculum night.</p>	<p>Janice Osieja Vice President</p>
<p>Budget</p> <p>Jill briefly reviewed the budget.</p> <p>Earned \$993.58 Smoothie Sales; \$6,079.87 Direct Donations; \$2,277 Yearbook Sales.</p> <p>We have not received a check from Macayo's. Joan will contact Kim to inquire on status.</p> <p>Jill has concerns that Committee Chairs are continually going over budget. When new school year budget is discussed, board needs to make a conscientious decision as to what the real budget should be and committee chairs need to understand they cannot go over this amount.</p> <p>She also has concerns that reimbursement forms are not being signed by the Committee Chair. Each form needs to be signed prior to turning in so they are aware of dollar amounts being spent.</p> <p>Committee Chairs also need to understand that when they come to set up for events, their children cannot co-mingle with children at Kids Club. This will be added to Committee Binders.</p> <p>Jill will need at least 45 minutes if not more for the April Executive PTO Board meeting. Janet also asked if Laura Wintemute can attend to discuss Facebook.</p>	<p>Jill Rees Treasurer</p>

<p>April Community Meeting</p> <p>Janet suggested we have a Colina Community Meeting on April 13th at 6 pm.</p> <p>Eric Nethercutt will come and discuss the front office renovations as well as show a presentation regarding the changes. She also has a community police officer coming to speak about internet safety as well as neighborhood safety. Mrs. Brunner can discuss parent satisfaction survey if they are complete; PTO can discuss some brief news; and Norene suggested we obtain approval on additional PE mats for Mr. Moser. We can talk about open PTO positions as well as feedback on meeting style.</p> <p>The group thought adding this meeting was ok but Joan suggested that we get the word out sooner than later and often.</p> <p>Janet suggested we change the PTO meeting name to Colina Community Meeting based on turn out from previous “emergency budget approval” meeting. We thought this might be ok, but it was pointed out that we previously discussed this and decided against it as parents will quickly learn they are still PTO meetings. We decided that we will see how attendance is on this added meeting and go from there.</p>	<p>Janet Schwertley President</p>
<p>Upcoming Events</p> <p>Basket Auction is 3/27. Buco di Beppo is providing food. Kneaders is providing snacks. Miss Smith suggested that meal purchases the day of the event are at a higher cost.</p> <p>Janet is picking up gift certificate from Wooleaver for a full set of braces worth \$5400. Starting bid will be \$1000 (as that is what the PTO had to pay for certificate).</p> <p>Talent Show Tryouts: 4/29 Book Fair: 4/29 Spinato’s FDN: 4/20</p>	
<p>Board Positions for 2015-2016 School Year</p> <p>Janet asked the group who will return to their board position next year and received the following responses:</p> <p>Janet: yes Janice: yes Jill: yes Kristie: no Norene: no (moving to Centennial) Joan: yes as long as meetings are not changed to right after school. Should this happen, she will need to step down.</p>	<p>Janet Schwertley President</p>

<p>Janet will send email to parents putting out a request for open positions as well as Grade Level Liaison positions. If parents are interested, they need to email Joan Roth with their letter of intent no later than April 15th. The Grade Level Liaison positions are not part of the board but they would be able to attend Executive Board meetings to bring information to the board. They would be able to help with teacher appreciation events, supply drive; classroom baskets; lunch duty etc.</p> <p>Open Positions:</p> <ul style="list-style-type: none"> Co-President Co-Vice President Advisory Board Kindergarten Liaison <p>Janet would like the PTO to attend the April Staff Meeting. Mrs. Brunner to advise the board of this meeting's date/time.</p>	
<p>PE Equipment (added item)</p> <p>Currently Mr. Moser only has 7 mats for PE class. Other elementary schools within the district have 12. Mr. Moser would like the board to provide funds for an additional mat as well as hurdles. Each mat is \$265.</p> <p>We have \$180 left over from field day. Janet suggested we give Mr. Moser \$1,175 (\$180 of this is from field day) to purchase mats and/or hurdles. Janice motioned to approve; all were in favor.</p>	<p>Janet Schwertley President</p>