

2014-2015 Executive PTO Meeting

MINUTES

Date: February 5, 2015

Time: 3:45; Conference Room

Attendees: Kristie Allen, Norene Goldstone, Janice Osieja, Jill Rees, Joan Roth, Janet Schwertley, Heather Smith, Kelley Brunner, Arlen Sykes, Todd Hains

Absent: Tammy Thaete



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| <p>Brief Review Of November Minutes</p> <p>Kristie noted that open items were on the new agenda and would be discussed today.</p> | <p>Kristie Allen President</p> |
| <p>Staff Reaction to January minutes</p> <p>Teachers were concerned about comments made at previous Executive Board meeting regarding survey results. They brought their concerns to the Teacher Advisory Board Meeting. Mrs. Brunner and Mrs. Thaete discussed these survey results with them as well as their concerns.</p> | <p>Heather Smith</p> |
| <p>Grade Level Grants</p> <p>Teachers were to give their proposals to Mrs. Brunner by October but nothing was received. Although this grant money was never put on the PTO budget, it is still ok for the teachers to use. This grant money (\$1,000 per grade level) is used to enhance classroom (grade level) learning. Mrs. Brunner asked that she receive teacher's proposals by 2/25.</p> | <p>Heather Smith</p> |
| <p>Budget</p> <p>Jill noted there wasn't much to discuss regarding the budget.</p> <p>McDonalds Family Dinner Night earned \$300 for the PTO.</p> <p>Janet is using the UPS credit that PTO has.</p> | <p>Jill Rees Treasurer</p> |
| <p>Upcoming Events</p> <ul style="list-style-type: none"> • Movie Night – Grilled Cheese Truck (10% of proceeds come back to PTO), Hotdogs, Raffles • Moms and Muffins – Janet is working on getting donations of muffins and donuts. • Father Daughter Dance – Can't Stop Smokin and Kneaders <p>Janet is starting to sell tickets for the PTO Basket Auction "Disney Trip". Tickets are 1 for \$4 or 6 for \$20.</p> | <p>Janet Schwertley President</p> |
| <p>Committee Binders</p> <p>Janet will have one manual per committee/event. Joan has an excel</p> | <p>Janet Schwertley President</p> |

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| <p>spreadsheet for FDN with complete information from contacts name/email/number to what percentage we earned etc. that she will give to Janet when school year is over.</p> <p>Janet will email parents to see if we can get any parents to volunteer to join the PTO board for the 2015/2016 school year. They will email Joan Roth if they are interested. Board has to be in place by April 15th.</p> <p>Joan brought up the grade level liaison and thought we should see if we could get one parent per grade level to step up and help with this. They could do anything from helping grade level teachers, emailing parents, etc. Janet will also put this in her email requesting PTO members.</p> <p>We will continue to have the Kindergarten Liaison but Janice feels it shouldn't be a new incoming kindergarten parent but someone who has been around.</p> | |
| <p>Agenda Items for General PTO meeting</p> <p>No additional items needed as Ms. Sims will take most of the meeting. Agenda will be distributed. Door prize will be a school yearbook.</p> | <p>Joan Roth Secretary</p> |
| <p>Print Shop Funding for Teachers</p> <p>Teachers are only allowed 3000 copies a quarter on school copy machine.</p> <p>Ms. Smith is going work with the teachers to put a plan together to make a request to the PTO for Print Shop funds.</p> | <p>Jill Rees Treasurer</p> |
| <p>Watch D.O.G.S.</p> <p>Todd joined us for the first part of the meeting to discuss Watch D.O.G.S . He met with the Monte Vista Watch D.O.G. chair to obtain information on the do's/don'ts. Some money can come from the tax credit but the balance of the money needed would come from PTO. He asked the PTO for \$600 for start-up items such as shirts, pencils, food etc. One of the things he will be purchasing is the Watch D.O.G. costume which is in the \$120 range.</p> <p>Heather Smith Motioned to approve and all were in favor. We agreed that he would have the funds for this 2014/2015 school year.</p> | <p>Todd Hains</p> |
| <p>Budget Information 15-16 School Year</p> <p>Mrs. Brunner informed the PTO that the Kyrene School District needs to reduce their budget by \$5.5 million dollars. This dollar amount will be split up among schools and district departments. Colina specifically needs to reduce their budget by \$55,212. Mrs. Brunner discussed this with her teachers and they are trying to figure out a way to make this reduction without affecting the student learning.</p> <p>Each school needs to put a plan together on how they could reduce their school</p> | <p>Kelley Brunner Principal</p> |

budget. Some ways could be reducing costs of supplies, print shop, K-3 instructional assistants, library media tech., crossing guards, free/reduced lunches (just to name a few). Schools are also voting on whether the schools should continue on the 50 minute model or should that be reduced to 45 minute model. That alone could reduce the budget by \$21,000 +/-.

Each school proposal is due to the district by 2/27 for the Kyrene CFO to review.

Once our proposal is complete Mrs. Brunner will ask the PTO for assistance in money for possibly supplies, printing etc..

School enrollment needs to be increased. Miss Smith brought up the idea of becoming a Magnet School, STEM (Science, Technology, Engineering, and Math) or dual language school (mandarin).

Janice said that our school needs to re-use things from year to year vs. throwing these things away and that alone will reduce some costs. She suggested that each committee/event has a box with their supplies etc that can be stored at school and can be used each year.

Janet asked Miss Smith and Mr. Sykes what types of things the teachers might have interest in and what we can do to get our enrollment up. She suggested more events that would increase the education of our students from possibly after school learning programs/tutoring (ASU Student or teachers), PTO Scholarships for students to help with tutoring etc.