

# MINUTES



## *Kyrene de la Colina PTO*

Home of the Colina Coyotes

### **Executive Board Meeting**

**August 8, 2017**

**3:00pm – 4:30pm**

Meeting called by Christian Becker

#### **Attendees:**

Christian Becker, President | Gina Bolenbaugh, Vice President | Maria Martinez, Secretary | Susan Fraioli, Treasurer | Leslie Wilkerson, Advisory Member | Kelley Brunner, Principal

#### **Absent:**

Lisa Abeln and John Deg.

<b>3:00pm – 3:05 Welcome</b>	Christian Becker
<b>3:05pm-3:15 Financials</b>  Susan informed the board she is going to be present at the meetings for the first 15 minutes and then will need to leave.  Susan is changing the way she presents financials to save time during meetings. If any questions come up she can explain it one to one, or to the entire Board by email or phone. She is going to have two different files to simplify the transition next year. This is going to be more condensed and easier to read. She added serve the pack.  The PTO budget for August for right now has all zeros because Christian started signing the checks today. Next month we should see money coming in and out (income and expenses). Quick Books will have notes.  This year Susan will use two different reimbursement forms; one for teachers and one for the Chair person or Board member. This will be part of simplifying the transition for next year.	Susan Fraioli

<p><b>3:15-3:20 Spirit Wear</b></p> <p>Christian informed the Board that an amount of close to \$500 has been sold from meet the teacher to today.</p> <p>Mrs. Brunner wants to add this year “Be Kind” to the shirt. Christian is going to contact Jody to see if this is possible.</p>	<p>Christian Becker</p>
<p><b>3:20 – 3:25 Calendar</b></p> <p>Christian brought hard copies of the calendar for everybody to have. No changes made to the calendar.</p>	<p>Christian Becker</p>
<p><b>3:25-3:35 Read-A-Thon</b></p> <p>We are still in need of a volunteer to chair this event.</p> <p>Gina is going to post it in Facebook to see if a community member has an interest to organize the Read-A-Thon.</p> <p>Susan proposed if we don’t find anybody to chair this event, We can try to ask for direct donations the week of November that is already booked for the Read-A-Thon.</p> <p>Gina also is going to approach a Colina parent who had ideas last year for the Read-A-Thon to see if they have an interest in organizing the event.</p>	<p>Christian Becker</p>
<p><b>3:35-3:45 Serve the Pack</b></p> <p>Engage, Encourage, Repeat banner is already on the wall.</p> <p>Everything is ready to start counting hours of service. A bucket to collect Serve the Pack tickets is in the front office.</p> <p>Gina proposed to give two tickets to the volunteers who helped during meet the teacher day. Proposal approved.</p> <p>Gina wants to focus on Art Masterpiece first. When she has everything settled she is going to start advertising Serve the Pack and Art Masterpiece at the same time. She is going to make a video and a poster to advertise Serve the Pack. She is trying to get a donation from Main Event for the final raffle.</p>	<p>Gina Bolenbaugh</p>
<p><b>3:45-3:50 Marquee Fundraiser</b></p> <p>Christian made a motion to postpone this fundraising until next year so we can have</p>	<p>Christian Becker</p>

more time to prepare and organize this event. Motion approved.

**3:50-4:05 Additional Instructions**

Christian is going to be the informer for teachers until they have a teacher liaison.

Gina asked if we can have a petting zoo at the Harvest Festival this year, Mrs. Brunner approved.

Gina is working with vendors and school groups such as Student Council and Watch Dogs work to put the event together. She asked for new ideas for the free games.

**Art Masterpiece**

Monica Thorensen is going to run Art Masterpiece this year. She expressed to Gina that she has a different project plan for this year. She would like to do a project once a month for every grade. This would put a volunteer in each class one time for the year instead of once a month, as was done in the past.

After Monica presents the art piece to the students she wants to do a little art project with students. She also commented she wants to keep doing it next year and she is willing to use her own money to buy all the supplies needed for this year.

The PTO members proposed to ask for supply donations during Harvest Festival to supply Art Masterpiece. Everybody approved.

Mrs. Brunner liked Monica's little art project idea, but said Monica would need teacher approval. Christian also is going to inform the teachers about Monica's idea and get their response.