

2014-2015 Executive PTO Meeting

MINUTES

Date: November 13, 2014

Time: 3:45; Mr. Sykes Classroom

Attendees: Kristie Allen, Norene Goldstone, Janice Osieja, Jill Rees, Joan Roth, Janet Schwertley, Heather Smith, Kelley Brunner, Arlen Sykes

Absent: Tammy Thaete



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| <p>Brief Review Of October Minutes</p> <p>Kristie briefly discussed last month's minutes. We agreed to a \$100 Target gift card for the door prize. Janet will create ticket type flyer to pass out to students on 11/14. Parent must be present to win.</p> <p>Joan noted that PTO General Meeting emails have not been sent as we agreed and meeting is Monday. Mrs. Brunner was going to send out an email this evening as well as again late Friday and Monday. Janet will also send emails to PTO email list.</p> <p>Kristie ordered, picked up and hung the PTO Meeting Banner.</p> | Kristie Allen President |
| <p>Discuss Recognition Awards/Certificates for students with good grades</p> <p>Kristie suggested rewarding students who achieve grades in the 90's and above.."90's Club". Possibly with certificates or some other prize. Parents could attend an assembly where their child would receive this reward. Kristie will look into this and get back to the group.</p> <p>Mrs. Brunner thought this was a great idea and that it could be presented at the Student Assembly.</p> <p>Mrs. Brunner and Mr. Sykes are also looking into the National Elementary Honor Society.</p> <p>Miss Smith wanted to make the group aware that some kids will never achieve this reward. Mrs. Brunner noted that the school already recognizes the students in other positive ways such as their success in behavior and the Cool Coyote rewards.</p> | Kristie Allen President |
| <p>Feedback from Harvest Festival and Communication Ideas between Mrs. Brunner and PTO</p> <p>Mrs. Brunner received feedback from parents in regards to the Harvest Festival. The parents were excited that it was outside but thought it was too condensed, needed signage and a DJ. She thought it was a great turn out but lacked volunteers.</p> <p>Mrs. Brunner wants to meet with the chair of an event at least one month prior to the event to discuss topics such as set up, clean up, volunteers etc.</p> | Kelley Brunner Principal |

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| <p>Janet suggested for next year we possibly move away from the games, do everything outside with lined up pumpkins, a DJ, cakewalk, and PTO passing out candy.</p> <p>Jill brought up the fact that having this event outside took away from the Book Fair. Mr. Sykes thought if we brought them in a front door and had them walk past/through the library to the outside they would be able to check out the book fair and participate in the outside event.</p> <p>Janice brought up "Room Parents". These would be a parent from each classroom that would reach out to parents in their classroom to sign up for events, help and participate etc..</p> | |
| <p>Movie Night</p> <p>Janet and Laura would like to do the Movie Night outside. The cost for the screen is approximately \$500. It would cost an additional \$300 for the license fee for a current movie. Mrs. Brunner is going to email other principals to see what they paid for their outdoor movie night.</p> <p>We were originally going to do this in December but because of the weather we have moved this event to Spring.</p> | <p>Janet Schwertley President</p> |
| <p>Budget</p> <p>Jill received notice from the IRS that they will be returning the late fees we paid on taxes. We should receive this within 2 weeks.</p> <p>Taxes for the current year have been filed.</p> <p>Jill realized that the \$1000 per grade level donation from PTO was not included in budget from last year. This was something the PTO agreed upon but previous treasurer missed on budget. This money is for curriculum enhancement that the teachers and Mrs. Brunner will decide how to use. Jill will add to current budget.</p> <p>Janet will send parents an email over the weekend in regards to Shopping Rewards with the link for them to link their credit card to the e-scrip website.</p> <p>Quick Books has double charged us even though they have been notified we would not be using them. They also charged us again for the current month. Jill will send Janet this information for her to call and get squared away.</p> <p>Jill received \$187.02 from the Peter Piper Family Dinner Night making our total income from these events \$837.02.</p> <p>Smoothie sales income is up to \$859.06.</p> <p>Mrs. Brunner told the group that Jodi Mills would like money for her DD Field</p> | <p>Jill Rees Treasurer</p> |

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| Day that is set for April 2 nd . This topic has been moved to our January Executive Board Meeting. | |
| <p>Wristband idea – for kids not being photographed</p> <p>We will not provide wristbands as PTO agreed on no photos of children at school events.</p> | Joan Roth for Laura Wintemute |
| <p>PTO Board Picture – at December or January meeting. We do not have a December meeting scheduled so it would be the January 15th meeting – preferably at the beginning of meeting.</p> <p>Group agreed that the PTO Board Picture will be taken at the beginning of the January 15th Executive Board Meeting.</p> | Joan Roth for Laura Wintemute |
| <p>Pizza Party (thank you) for 5th Grade Photographers</p> <p>Ms. Smith motioned for Laura to use Peter Piper Pizza free pizzas, we all agreed. Should she need additional money for drinks, PTO agreed to donate.</p> <p>Laura to schedule a date with Mrs. Brunner and get on calendar.</p> | Joan Roth for Laura Wintemute |
| <p>Facebook Written Policy</p> <p>Mrs. Brunner had to leave meeting early so this item has been tabled until the January 15th meeting.</p> <p>Group to read the sample policy that was attached to agenda and come back with ideas/changes.</p> | Joan Roth for Laura Wintemute |
| <p>Lunch Cart – Previous meeting Ms. Smith suggested 2-3 carts. Do we want Laura to purchase more? If so, how many?</p> <p>Ms. Smith emailed Laura as we were speaking in regards to the amount of cards she could purchase.</p> | Joan Roth for Laura Wintemute |
| <p>Hot Topics and Parent Involvement</p> <p>Miss Smith and Janice passed out their hot topic and parent involvement ideas.</p> <p>Nothing can be done on the hot topic idea until Mrs. Brunner approves.</p> | Heather Smith/Janice Osieja |